



## DEPARTMENT OF COMMUNITY DEVELOPMENT

Current Planning Division  
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### General Information about Starting a Business in Sedona

In Sedona, all new business, and all businesses moving to a new location, are required to have a [Tenant Occupancy Permit](#) issued by the City. This permit verifies that the business type is an allowed use for the property, that the provided parking is adequate for the proposed business use, that all appropriate wastewater fees are paid, and that the building is safe to occupy for a commercial use.

New businesses must also have an inspection completed by the Fire Marshal for the Sedona Fire District. (928) 282-6800.

Tenant Occupancy Permits should be submitted to the Community Development Department of the City of Sedona. It is important to accurately complete the required [Questionnaire](#) that is a part of this permit. Tenant Occupancy permits take approximately two-weeks to process. The fee is \$50.

It is recommended that anyone considering opening a restaurant business should contact the Community Development Department to discuss potential wastewater connection capacity fees.

A [Tenant Improvement Permit](#) is required for any construction proposed for a commercial building.

Signs for a commercial building require a [Sign Permit](#). A commercial sign contractor is required for sign installation.

All permit applications are available at the Community Development Department at 104 Roadrunner and on the Department's webpage at [www.sedonaaz.gov](http://www.sedonaaz.gov).

Businesses that are required to have a [Transaction Privilege Tax License](#) through the state of Arizona must have a Sedona [Business License](#) to operate within the City. These licenses are administered by [Revenue Discovery Systems](#). Application forms for new licenses are available at the Community Development Department. The annual fee for a license is \$25.00.



For information on how to start a new business, contact the Arizona Department of Revenue in Phoenix, (800) 542-5684 or visit their website: [Small Business Home Page](#).

Web Addresses:

City of Sedona: [www.sedonaaz.gov](http://www.sedonaaz.gov)  
Arizona Department of Commerce: [www.azdor.gov](http://www.azdor.gov)  
Revenue Discovery Systems: [www.revds.com](http://www.revds.com)